

## **ADVERTISEMENT FOR A/E REQUEST FOR QUALIFICATIONS**

### **COASTAL ALABAMA COMMUNITY COLLEGE ARCHITECTURAL SERVICES**

**Pursuant to §41-16-72 of the Code of Alabama**, as amended, Coastal Alabama Community College requests qualifications from design professionals licensed in the State of Alabama to provide basic design services for a facility on the Bay Minette Campus in Bay Minette, AL.

**Project General Description and Scope:** The scope of the project is to provide a new dining facility by adding a kitchen of approximately 4,000 square feet to the existing McGowan Hall Annex and to renovate approximately 7,000 square feet of existing space in the building. The project includes emphasis on delivering a fully integrated facility in a functional and economical manner. Documented success in construction cost management, thorough and timely services, and accurate document production will be considered in the evaluation of proposals.

The estimated construction budget for this project is \$1,750,000.00.

**Form of Agreement and Scope of Services:** The form of agreement will be Division of Construction Management standard forms B-2 and B-2A and the scope of services will include Services A, B, C, D, and E as described therein. The executed agreement will include signed Disclosure Statement and required E-VERIFY certification forms.

**Qualifications:** Applicants should have significant design experience with projects of similar program requirements. Coastal Alabama Community College will select the most qualified design professional as outlined in the Manual of Procedures, 2001 edition, provided by the Division of Construction Management. Recognizing the composition of Alabama's citizenship, Coastal Alabama Community College encourages proposals from design professionals that represent Alabama firms with diversity in their staffing, proposed project team, and associated design professionals and consultants.

All applicable State of Alabama Division of Construction Management documents and procedures, as well as any other applicable requirements from funding sources, shall be utilized on this project. §41-16-82, of the Code of Alabama requires a disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00. The form is available online at <http://www.ago.state.al.us/File-AL-Vendor-Disclosure-Statement>.

§31-13-1, of the Code of Alabama, (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Design firms should review and adhere to these guidelines as appropriate to their project type. For additional information on this subject, please refer to the Division of Construction Management bulletins.

**Proposal Evaluation Criteria:** Selection by Coastal Alabama Community College shall be based on factors which may include, among others, the following:

- a. Demonstrated experience and competence of the proposed project team with similar projects within the past five years.
- b. Record of past performance and related experience on projects of similar size and scope in regards to quality of work, timely performance, ability to meet budgets, and other related items.
- c. Location of proposed team's office relative to project site.
- d. Previous experience working on State of Alabama projects.
- e. Familiarity of proposed team with conditions, codes, and other ordinances where such knowledge is essential to the proper performance of the contract in regard to security procedures, owner's work schedule requirements, and other regulations for work at this facility.

This request for qualifications is not an offer to contract but seeks the submission of proposals from qualified, professional respondents that may form the basis for the negotiation of an agreement. It is the intent of Coastal Alabama Community College to select at least three A/E firms from those submitting proposals for further and more detailed evaluation and review by a committee. Coastal Alabama Community College reserves the right to reject any or all proposals and to solicit additional proposals, through the RFQ process, if that is determined to be in the best interest of the State of Alabama

Response: Interested professionals should submit a letter of interest, statements of qualification utilizing GSA Standard Form 330 for the architectural firm and civil, structural, mechanical, electrical, and plumbing consultants, Disclosure Statement, plus any other relevant information.

**Proposals must be delivered no later than 4:00 p.m. (Central Daylight Time) on December 6, 2019.**

Submit five (5) copies of the required proposal information:

Dr. Craig Pouncey, President  
Coastal Alabama Community College

Physical Address:  
1900 Highway 31 South  
Bay Minette, AL 36507

Questions and or information related to delivery of qualifications shall be directed to Dr. Craig Pouncey via email at [craig.pouncey@coastalalabama.edu](mailto:craig.pouncey@coastalalabama.edu) .